

Department of Oceanography, National Sun Yat-sen University

Enforcement Guidelines Governing the Election, Term Renewal, and Dismissal of the Director

Approved at the second preparatory meeting on December 5, 2012

Approved at the second Department Affairs Council meeting in the first semester of the 2013–2014
academic year on September 25, 2013

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Ratified by the University President in March 2014

Amended at the first Department Affairs Council meeting in the second semester of the 2014–2015
academic year on April 15, 2015

Article 1. The National Sun Yat-sen University Enforcement Guidelines Governing the Election, Term Renewal, and Dismissal of Director of the Department of Oceanography (hereinafter “the Enforcement Guidelines”) were established by the Department of Oceanography (hereinafter “the Department”) in accordance with the National Sun Yat-sen University Enforcement Guidelines Governing the Election, Term Renewal, and Dismissal of Academic Directors.

Article 2. Five months prior to the term expiration of the Department Directorship or within three months of the position’s vacancy, the Department shall obtain approval in accordance with administrative procedures to establish a Selection Committee comprising five to seven full-time faculty members of the Department, who select one to three professors as the candidates. After a vote by secret ballot, the candidates whose votes exceed one-half of the number of eligible voters are subjected to selection by the University President, who then selects one from such candidates to hold the position of the Department Director.

In the event where no candidate receives votes that exceed one-half of the number of eligible voters, the Selection Committee shall host another selection following the procedure in the preceding paragraph within one month. Shall the same condition recur in the second election, the Selection Committee shall present the two candidates with the most valid ballots to the College Dean, who shall then forward them to the University President for appointment.

Voters shall be notified of the election day one week in advance. Delegation of votes is available to those who cannot vote in-person on the election day. Only the votes received before time of ballot counting are valid.

- Article 3. Voter eligibility: All full-time faculty members of the Department may exercise their right to vote.
- Article 4. Academic requirements of the Department Director: Having conducted at least one research project of the Ministry of Science and Technology in the last three years and published at least one academic paper on a relevant academic field (including journals such as those listed in the Science Citation Index Expanded) in the last three years.
- Article 5. The Department Directorship adopts a fixed-term system with an appointment term of three years. When necessary, one term renewal may be allowed. The term of a Director appointed during a semester shall start from the date of approval by the University President. If no Director is selected within the given time frame, the University President shall appoint an appropriate Deputy Director until a new Director is elected to take the office.
- Article 6. Directors shall express, in written form, their interest in renewing their term to the Department Affairs Council five months prior to the end of their first term. A Director who wish to renew his/her term of appointment shall provide a performance report of his/her first term and submit a statement and plan for the renewed term to the University President and all faculty members of the Department. Following the completion of administrative procedures and approval, a reelection vote shall take place.

The reelection of the Department Director shall take place four months prior to the end of his/her term. The Department Affairs Council shall select at least three representatives to serve as the reelection voting team and shall coordinate all relevant matters.

Renewal of the Department Directorship requires the approval of at least two-thirds of all full-time faculty members of the Department and shall be made by the University President.

In the event where the current director does not express an interest in renewing appointment or is not approved for a renewed term, a new selection shall be held as per Article 2 of the Enforcement Guidelines. The current Director shall not participate in the selection.

Article 7. Except for voluntary resignation, the Director, if engaging in any material misconduct, may be dismissed by the University President directly. Alternatively, with a petition for the Director's dismissal by over one-third of the full-time faculty members through the Department Affairs Council, the College Dean shall convene an extraordinary general meeting of the Department Affairs Council to discuss the case. The dismissal shall stand if approved by more than two-thirds of the full-time faculty members. The case shall then be subjected to review by the University President, who will terminate the appointment of the Department Director and appoint a Deputy Director.

Article 8. Please refer to other relevant regulations of National Sun Yat-sen University for any matters that have not yet been covered in the Enforcement Guidelines.

Article 9. The Enforcement Guidelines, as well as all amendments thereto, shall come into effect upon approval by the Department Affairs Council and ratification by the University President.

Disclaimer. The document was translated from its Chinese version. The Chinese guidelines supersede the English ones shall there be discordance between the documents.