Department of □ First application □ Change of supervis		Application form or							
Name of the graduate student									
Student ID			Application date		yyyy/mm/dd				
□ On-the-job (military) □ Full-time									
Original supervisor (incl. first application)		(Approval, supervisor)	opinion,	and	signature	of	the		
New supervisor		(Approval, supervisor)	opinion,	and	signature	of	the		
Department director:									
					Date:				
1. New master's and PhD students of each division must select a full-time faculty member									

- 1. New master's and PhD students of each division must select a full-time faculty member of the respective division as their supervisor before the end of their first semester. The division shall hold a meeting to help students who cannot find a supervisor. To avoid delay in graduation, all students should have their supervisor confirmed before the start of the second academic year.
- 2. If the supervisor resigns from the job or retires, then a full-time faculty member of the Department shall be assigned to co-supervise the student.
- 3. If students wish to be supervised by a scholar outside the department (e.g. from other department, other university, or other institute), they must seek co-supervision from a full-time faculty member of the Department.