

**Department of Oceanography, National Sun Yat-sen University**  
**Application Form for Students Attending International Academic Conferences**

Applicant name		Supervisor		Program <input type="checkbox"/> Bachelor's, year: _____ <input type="checkbox"/> Master's, year: _____ <input type="checkbox"/> PhD, year: _____
Conference name	Chinese:			
	English:			
Conference date	yyyy/mm/dd – yyyy/mm/dd	Location (country, state, city)		
Conference organizer				
Paper title you intend to present (if this is a Ministry of Science and Technology (MOST) project, please provide the project number: MOST _____ )				
Chinese:				
English:				
Mode or type of presentation: <input type="checkbox"/> Keynote Speaker <input type="checkbox"/> Invited Speaker <input type="checkbox"/> Session Chairman <input type="checkbox"/> Oral <input type="checkbox"/> Poster <input type="checkbox"/> Other, please specify: _____				
Amount of grant requested:				
Application of grants from the Ministry of Education or other organizations:		<input type="checkbox"/> Yes (Name of organization: _____ ) <input type="checkbox"/> No		
International conferences attended within the past year			Date	Location
Conference name			yyyy/mm	Trip sponsored by
Paper status	<input type="checkbox"/> Published (provide paper title, journal name, issue number, page number, and year) <input type="checkbox"/> Not published			
Application materials: 1. Application form 2. Proof of conference paper acceptance 3. Abstract or full text of the paper 4. Conference agenda	Grant size (in NTD): (Poster presenters receive 60% of the grant) 1. Europe, Africa, and South America: 20,000 2. Eastern USA: 20,000 3. Western USA, Australia, and New Zealand: 15,000 4. Asia (incl. China): 10,000		After the conference: 1. Please apply for reimbursement through the laboratory of your supervisor. 2. Please write a thank-you card and brief reflection report on attending the conference (in any form) for the alumni who sponsor you.	

Department director signature: \_\_\_\_\_

Supervisor signature: \_\_\_\_\_

Applicant signature: \_\_\_\_\_

Note: You are encouraged to look for external resources.

1. Please first apply online to MOST for the grant for domestic graduate students attending international academic conferences (please submit your application at least 2 months in advance). For relevant information please refer to the MOST website (<https://www.most.gov.tw>).
2. You may apply for the travel allowance for attending international academic conferences from the university's Office of Research and Development. The grant is open to application twice yearly, from May 1 to 15 and from October 1 to 15. The October term accepts post-conference applications. The application form can be accessed from the website of the Office of Research and Development (<http://ora.nsysu.edu.tw/bin/home.php>).